



YEARS 3-6 DIGITAL TECHNOLOGY

ACCEPTABLE USE AGREEMENT

Students will use digital technologies in a safe, smart and responsible manner by ensuring these rules are followed at all times.

I will respect resources by:

- Following teacher instructions
- Treating all equipment with care
- Using all equipment for educational purposes only
- Not connecting any device without teacher permission
- Not changing any settings on any devices or installing/uninstalling any software or apps

I will respect others by:

- Not using digital technologies to upset, offend, harass, threaten or harm other people or the school; even it is meant as a joke or even if it is done out of school hours.
- Not bringing or using, personal devices
- If my parents need me to carry a mobile phone before or after school, I will not use the phone on school premises and I will take my mobile phone to the office as soon as I arrive at school.
- Not posting or reposting private messages, photos, sound or video recordings of any person without their permission
- Respecting the rights, beliefs and privacy of all school community members
- By observing copyright rules and acknowledging the creators/publishers of digital resources

I will respect myself by:

- Never sharing photos or personal information about myself (Including name, address, telephone number, email addresses, birth date, etc)
- Using appropriate, respectful usernames and keeping passwords private
- Not attempting to meet anyone in person who I have met online
- Not attempting to bypass security features and filters
- Not attempting to access inappropriate or non-educational content online

If I accidentally come across inappropriate information or pictures, I will:

- Not show other students
- Minimise the window
- Inform a teacher immediately
- Not share where the inappropriate material was found.

2018 STUDENT ACCEPTABLE USE AGREEMENT:

NAME: _____

- I have read and discussed the Student Acceptable Use Agreement at school, and with my parents.
- I will use this knowledge whilst on the internet and when using digital technologies.
- I understand that my email and internet use is monitored by the school, CEM and Google.
- I accept, that if I do not follow these guidelines, my access to digital technologies may be limited or withdrawn, and the principal and eLearning leader may implement further consequences if necessary.

Student Signature: _____

I agree to my child using digital technologies at school for education purposes in accordance with the Student Agreement.

I understand that the school will provide adequate supervision and that steps have been taken to minimise risk of exposure to unsuitable material. I also understand that my child's work will be stored on the school network and offsite, cloud based servers (e.g. Google).

Parent/Guardian name: _____ (Please use block letters)

Parent Signature: _____

DATE: _____